

**Massachusetts State Historical Records Advisory Board (MA SHRAB)**

**Meeting**

**Wednesday, May 13, 2015**

**American Antiquarian Society**

**Worcester, MA**

**10:30 am to 12:30pm**

**Attendance:**

Pleun Bouricius; Rob Cox; Vicky Kruckeberg; Penni Martorell; Veronica Martzahl (Deputy Coordinator and Secretary); Cliff McCarthy; Dan McCormack; Rachel Onuf; Kaari Mai Tari; Gregor Trinkaus-Randall; Jack Warner (Coordinator)

**Roving Archivist Report**

Rachel Onuf reported the status of her site visits. She has conducted 9 site visits since the last meeting, some of them two day and follow-ups to previous visits. She has additional visits scheduled through mid-June with only one additional site to schedule from previously approved applications. She has been contacted by Simmons School of Library Science professors Jeannette Bastian and Donna Webber regarding supervising interns at sites that do not have professional archivists on staff.

**Roving Archivist**

The following Roving Archivist applications where accepted:

- Association for Graveyard Studies – Level 3
- Goodnow Library – Level 1
- Town of Mashpee (multiple locations) – Level 1
- Sons and Daughters of Hawley, Inc – Level 3
- Town of Westborough (multiple locations) – Level 1

**Regrant Applications**

The following Regrant application was accepted:

Pleun Bouricius recused herself from discussion.

- Plainfield Historical Society - \$1000

**Draft grant review**

The group reviewed a draft grant application from the Austin Riggs Center's Electronic Record Archive (RiggsERA). Board members are requested to submit any additional comments in writing to Veronica Martzahl by Friday, May 15, 2015. Veronica will relay these comments, and those gathered at the meeting to the grant writer on this date.

### **MA History Conference – current and future**

The group discussed the status of registrations for the upcoming MA History Conference. At this time, only two people have specifically signed up for the SHRAB sessions in the afternoon. The group will send out follow up emails to their constituencies, emphasizing the free afternoon sessions.

Veronica will provide Pleun with a summary document about the MA SHRAB for inclusion in the conference folder. Veronica will also contact Patty Bruttomesso about logistics for a table in the common area of the conference.

The group then discussed the processes for visioning a new direction and sustainable structure for future conferences. Pleun is looking to have a Planning/Exploratory Meeting in the end of June and will be putting out a call for participants. She has had positive contact with New England Archivists. The group discussed the conference as a place to bring all the specialties together – public historians, archivists, volunteers, interns, genealogists, etc. Next year's conference may have a theme around "sense of place" and the group discussed the idea of inclusion of a poster session.

### **Roving Archivist and Regrant forms update**

The group discussed the status of the forms. Veronica has made some basic updates and had them posted on the website. Rachel requested that the Category 2 Roving Archivist service be expanded to include the creation of policies and procedures, not just the review of existing documentation. Penni Martorell will review the forms on the website and see if additional updates are required.

### **MA Institutions Directory Status Update**

Rob Cox reported that UMass-Amherst staff is actively importing data into a proto-type.