

## **Massachusetts State Historical Records Advisory Board**

**November 17, 2015**

**10:30 am to 12:00 pm**

**Massachusetts Archives**

**220 Morrissey Blvd**

**Boston, MA 02125**

### **Attendance:**

Pleun Bouricius; Rob Cox; Vicky Kruckeberg; Veronica Martzahl (Deputy Coordinator and Secretary); Cliff McCarthy; Dan McCormack; Rachel Onuf; Gregor Trinkaus-Randall; Kaari Mai Tari; Jack Warner (Coordinator)

### **Guests:**

Rachel Onuf; Aaron Rubinstein

### **Absent:**

Penni Martorell

### **Announcements**

The group acknowledged that this was Vicky Kruckeberg's last meeting. Her appointment ends January 2016.

The group also acknowledged the passing of colleague Kathryn Hammond Baker and her contributions to the archives and records management profession.

### **Review of NHPRC Grant**

The group discussed NHPRC grant RD-10194. Written reviews are due to Jack Warner by December 7, 2015. The group reviewed the requirements for reviews.

### **Update on previous NHPRC Grants**

Veronica Martzahl passed out information from NHPRC regarding the previous batch of grants that the SHRAB reviewed. The group discussed the recommendations of the Commission, as well as how to raise the SHRAB's profile as a draft grant reviewer/resource.

### **Roving Archivists Applications**

The group confirmed the applications that had been reviewed by email between meetings and reviewed the Hardwick Historical Society application.

- Town of Athol – Town Clerk
- Noble and Cooley Center for Historic Preservation Corporation
- Village Hall Association
- Town of Orange – Town Clerk

- Town of Longmeadow – Town Clerk

### **Regrant Applications**

The group confirmed the following application:

- Wilbraham Monson Academy - \$1,000

### **Update of concurrent Massachusetts Board of Library Commissioners activities**

Gregor Trinkaus-Randall updated the group on an outstanding grant application available through the MBLC for preservation assessments based at the municipality level. The deadline for applications is December 11, 2015 and all applications must be sponsored through the public library in the town or city.

### **Current NHPRC grant**

The MA SHRAB has received a three month extension for the NHPRC grant NAR14-RC-10230-14 originally scheduled to end December 31, 2015. An interim narrative report and financial report are due by January 31, 2016.

### **Next NHPRC grant**

The MA SHRAB has received notification that our next grant has been approved for \$37,500 of the \$40,000 requested. We will need to reallocate the funds and submit a revised budget to NHPRC . This grant was originally scheduled to begin on January 1, 2016, but will be postponed to April 1, 2016 due to extension of current grant.

### **Catablog**

Aaron Rubinstein and Rob Cox presented a beta mock-up of the directory of cultural institutions in the Commonwealth. The group discussed at length features of the top level catablog, as well as possibilities for institution-specific tentacle sites. Potential features that require additional discussion include whether or not to enable an RSS feed of events and how this might conflict with the History List. The group also discussed ways to encourage participation in the directory, including hosting a session about the directory at the June History Conference. A high level taxonomy of terms is needed to tag institutions and their collections and suggestions will be collected through a Google doc or similar mechanism with a due date of December 1, 2015.

### **Grant writing workshops**

Veronica Martzahl reported that two successful grant writing workshops were held. The first was part of the Town Clerk's conference in Springfield on November 12, 2015 and the second was at the Dedham Historical Society and Museum on November 6, 2015.

### **Appointments and Vacancies**

The group discussed upcoming appointments and vacancies on the MA SHRAB. Pleun Bouricius has agreed to transition for a one year appointment to a three year appointment to fill the spot vacated by Elizabeth (Libby) Bouvier has year. Dr. Anthony Vaver has agreed to join the Board in the one year spot vacated by Vicky Kruckeberg. This leaves the one year spot vacated by Pleun to be filled. The group discussed possible appointees and Veronica will reach out to them to find an applicant. Appointment

letters from the Secretary of the Commonwealth will be sent out in early January 2016, in time for the January meeting.

**Next meeting:**

January 13, 2016

10:30 am to 12:30 pm

Massachusetts Archives