

Commonwealth of Massachusetts

Executive Office of Health and
Human Services



Chapter 257 of the Acts of 2008

Provider Information and Dialogue Session:
Department of Youth Services
Community Services Network (CSN)

July 29, 2014
10:00 am

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Community Services Network (CSN) Agenda



Chapter 257 of the Acts of 2008

Review of Pricing Process

Overview of DYS Community Service Network Program

- Program Description
- Programmatic Changes
- Rate Model In Development

Timeline/Next Steps

Questions/Feedback



Chapter 257 of the Acts of 2008 Regulates Pricing for the POS System



Chapter 257 places authority for determination of Purchase of Service reimbursement rates with the Secretary of Health and Human Services under MGL 118E. The Center for Health Information and Analysis (CHIA) provides staffing and support for the development of Chapter 257 pricing.

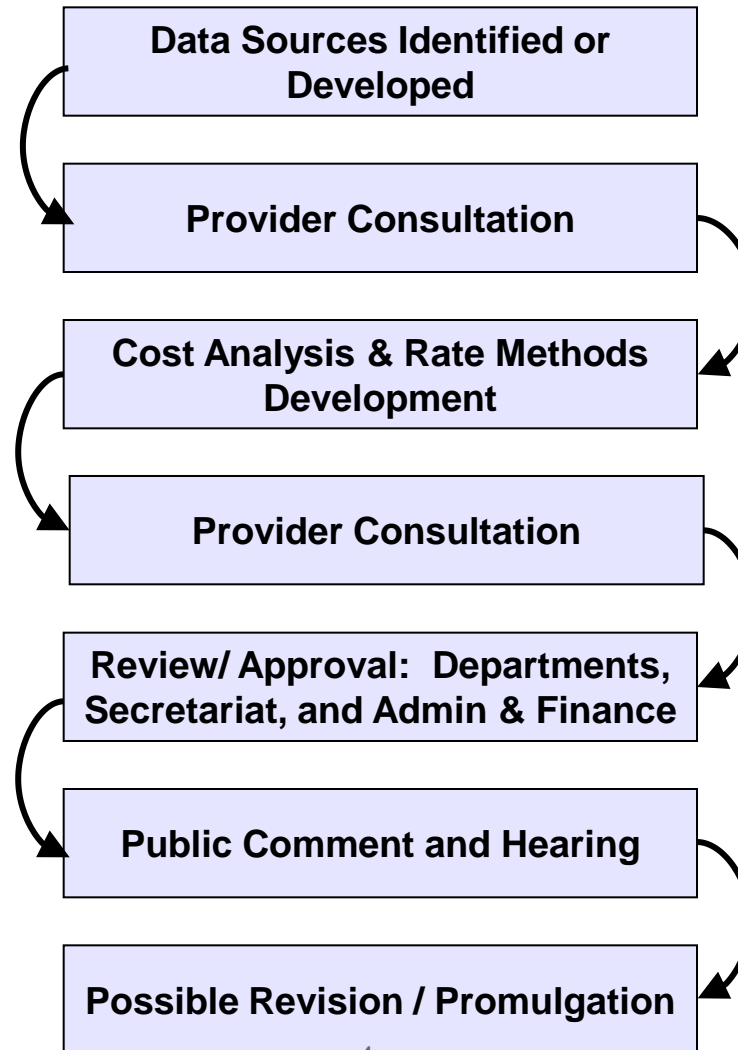
- Chapter 257 requires that the following criteria be considered when setting and reviewing human service reimbursement rates:
 - Reasonable costs incurred by efficiently and economically operated providers
 - Reasonable costs to providers of any existing or new governmental mandate
 - Changes in costs associated with the delivery of services (e.g. inflation)
 - Substantial geographical differences in the costs of service delivery



Process of Analysis, Development, Approval, and Hearing



Pricing Analysis, Rate Development, Approval, and Hearing Process





Community Services Network (CSN) Program Description



The goal of the CSN is to develop regional community services teams which effectively integrate DYS casework staff and provider agency support staff in a combined effort to deliver high quality, individualized and culturally responsive services and supports to the youth and families served by DYS which build on and develop their individual strengths. The CSN shall work toward achieving positive outcomes for youth, their families and the larger community.

DYS contracts with 5 regional based providers throughout the Commonwealth, which in total serve approximately 800-900 clients per month.

Activity Code	Description
2514	Programs that provide service locations for youth who have completed residential stays and are returning to their home communities. Services provided include education, clinical treatment, accountability (rewards and sanctions) as well as recreational activities and community service.

Project	Dept.	Activity Code	Program Name	FY14 Spending	Target Rate Finalization	Target Rate Implementation
Community Services Network (CSN)	DYS	2514	Community Services Network	\$6,331.358	Winter 2014/2015	Summer 2015



Community Services Network (CSN) Programmatic Highlights



In the fall of 2013, initial discussions regarding the current community services model were held in each of the five DYS regions with DYS regional administration and representatives from DYS Central Office. The CSN model presented herein incorporates key highlights and trends identified during these discussions and is the basis for the rate development as required by Chapter 257.

Programmatic highlights include:

- The current Resource Specialist and Site Support Specialists positions will be combined to create a Youth Service Coordinator. Additional information regarding this position will be incorporated into the forthcoming RFR.
- Weekend hours – to support the execution of activities, service delivery and engagement efforts with youth and families – will be expected.
- The current number of District and Satellite Office locations – and the cities/towns in which these offices are located – will remain the same. It is anticipated that the office space expectations will remain consistent with existing expectations.



Community Services Network (CSN) Client Enrollment/Disenrollment



The "Community Service Model" - in terms of practice and service delivery will remain generally the same with the potential for enhancements and modifications to reflect the current landscape of the Department.

- While payment will shift to Enrollment day, Clients will consist of every committed youth and Assent of Ward youth.
- A youth is considered disenrolled if:
 1. (S)he discharges from DYS and does not enter into a voluntary Assent of Ward agreement
 2. (S)he transfers to another state or DYS region
 3. His/her Assent of Ward agreement is terminated
- The Youth Service Coordinator position will be expected to work with youth in residential settings (to prepare them for transitioning to the community), youth already in the community, and the Assent of Ward population.
- Specific details will be outlined in the RFR



Community Services Network (CSN) Client & Caseload Data



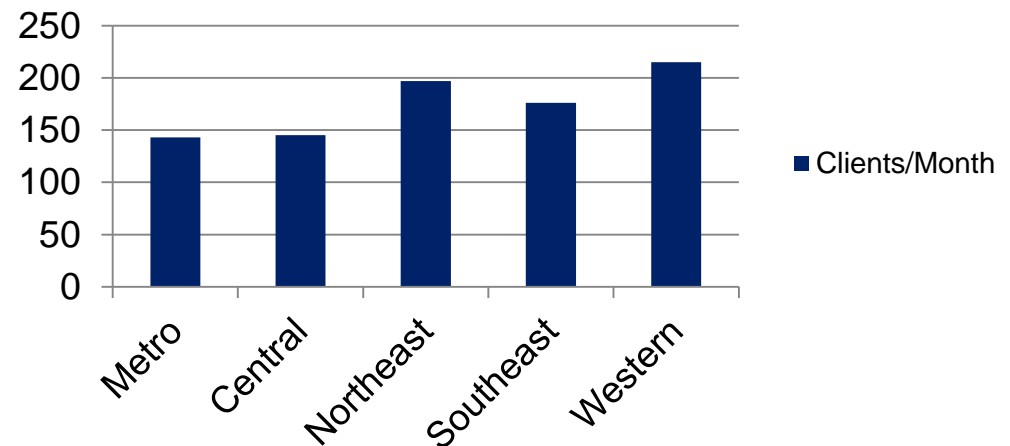
The average monthly caseload by region in FY14 was 175 – the monthly regional range was from 133 to 232.

This figure includes youth in residential settings, the community, and youth on Assent of Ward status.

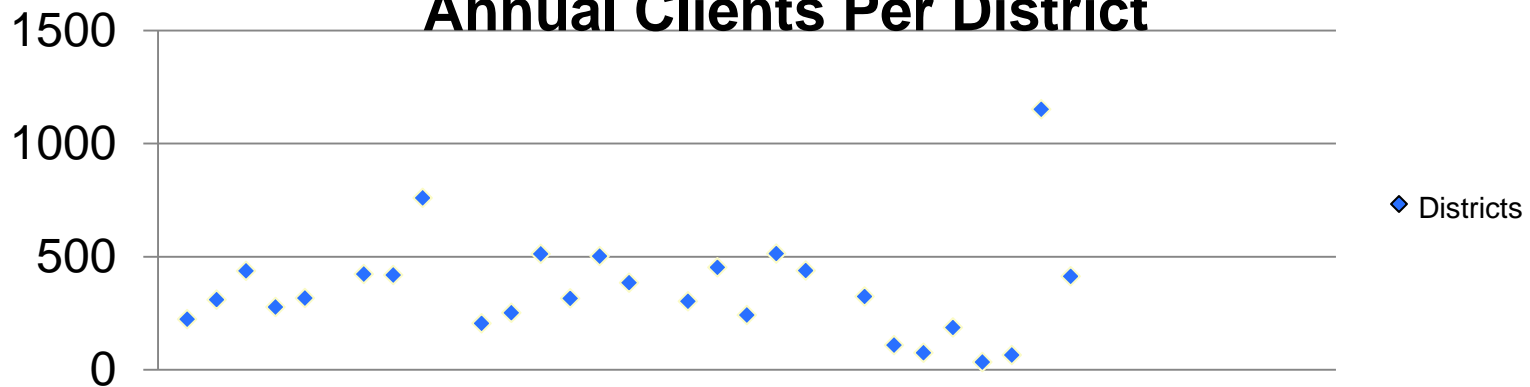
The CSN model will serve all of these youth as appropriate.

Average approximate Caseload ratio will be 20:1 per Youth Service Coordinator.

FY14 Caseload Average per Region



Annual Clients Per District





Community Services Network (CSN) Key Points



It is important to note, that in developing a rate for the Community Services Network model, we will look to consider, where applicable, benchmarking components against comparable established Chapter 257 rate projects for:

- Salaries
 - Tax & Fringe
 - Admin & General
 - Occupancy
- You will find on the sample model, on the next slide, the absence of an Administrative Assistant / Support Staff. Currently, this position is supported by a blend of provider and state employees.
- DYS is exploring the best way to handle the Administrative Assistant in the CSN model.



Community Services Network (CSN) Model in Development



- Incorporates key service elements as defined by the Dept. of Youth Services
- Based on a median regional capacity
- Staffing levels assume:
 - 1 FTE Contract Manager per region
 - 1 FTE Clinical Coordinator per region
 - 1 FTE Family Engagement Specialist per region
 - Average Caseload ratio 1:20 per Youth Service Coordinator
 - Allowances for transportation
 - Flex Funds

Community Services Network Model

Clients 175

Client Enrollment Days: TBD

Positions:	FTEs	Expense
Regional:		
Program Manager	1.00	
Clinical Supervisor, Masters-level	1.00	
Family Engagement Specialist	1.00	
District:		
Youth Service Coordinator	8.75	
Total Staffing:	11.75	

Tax and Fringe

Total Compensation

Occupancy

Transportation

Staff Training

Program Supplies and Materials

Staff Mileage

Flex Funds

Total excluding Administrative & General

Admin & General Allocation

Total Program Expense

Cost Adjustment Factor (CAF)

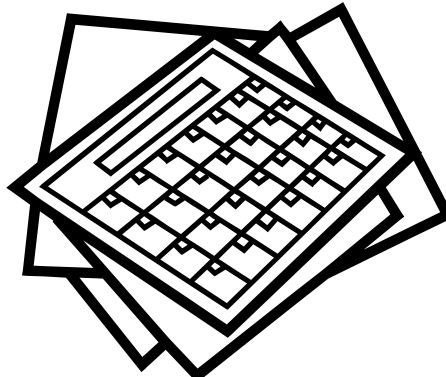


Community Services Network (CSN) Procurement



The last update to the RFR for these programs was in 2009 and current contracts were set to expire on June 30, 2014. In order to implement the proposed changes, DYS has extended as interim contracts through 6/30/15.

- An RFR is under development and will be issued after the rates are final.
- The anticipated start date of the new contracts will be 7/1/15.





Questions/Feedback



The meeting presentation will be posted on Chapter 257 website:

www.mass.gov/hhs/chapter257

Comments and questions regarding Chapter 257 process can be sent to: EOHHSPOSPolicyOffice@state.ma.us