

**Massachusetts State Historical Records Advisory Board
(MA SHRAB)
Meeting**

Date: September 11, 2013

Time: 10:00 am

Location: Massachusetts Archives

In Attendance: Vicky Kruckeberg, Penni Martorell, Veronica Martzahl (secretary), Cliff McCarthy, Dan McCormack, Kaari Mai Tari, Gregor Trinkaus-Randall, Jack Warner (State Coordinator)

Absent: Elizabeth Bouvier

Call to Order

Jack Warner called the meeting to order at 10:00 am.

Roving Archivist

Elliott Caldwell has decided to decline the position due to issues related to securing the funding from the NHPRC. The group discussed the circumstances regarding why it took so long to get the grant money in and other opinions for accessing money. The suggestion was made to talk with other SHRABs about how they handle grants coming in.

Veronica Martzahl will check with last year's Roving Archivist to see if they are will to pick up the two outstanding surveys. They would be paid at the consultant rate with travel (\$500/day with 56.5 cents per mile for travel)

The search for a part-time Roving Archivist needs to be reopened. Additionally, we need to reach out to those who applied in the first round and let them know they can apply again.

Veronica will get Gregor Trinkaus-Randall the ad copy so that it can go out in his email list. Veronica will also Rachel Onuf and Donna Webber to see if they have other outlets for distributing this information.

The deadline for new applications will be October 11, 2013.

In the week following the October 11th deadline the SHRAB will hold a phone conference to go over the applications.

Once a new person is in place, the Institutional Application can be sent out. Target date is November 1, 2013.

Next SNAP grant

Veronica will follow up with Dan Stokes regarding the status of our grant submission.

Related Activities and Updates

NHPRC Grant for Town Clerks

Gregor update the group on a grant received by Simmons College, the Massachusetts Board of Library Commissioners (MBLC), and the Town Clerks Association to develop a curriculum for and provide training to Town and City Clerks.

IMLS Grant

MBLC and the Fire Academy have submitted a Laura Bush 21st Century Libraries grant for disaster prevention and response training.

Grant Workshops

Gregor may be able to give the presentations. We need to get them scheduled ASAP. Veronica will contact Gregor early next week to work on dates and locations.

Forum 2014

The group discussed possible locations and topics for the 2014 Forum. It will be scheduled in June again.

Potential topics included:

- Disaster Preparedness – Hurricanes
- Outsourcing – what you can and can't do or shouldn't do

Veronica will send Penni the evaluations from last two forums to check for other pressing potential topics. She will send out an email to the group that they can vote on the choices.

Penni will also send out a Doodle poll for dates the second and third weeks of June 2014.

Appointments

Re-appointments are coming up for members with one year terms. We also have to open positions that need to be filled.

Next Meeting

November 20, 2013

Marlborough

Mass Library System (pending confirmation of availability)

10:00 am